

**Rules and Regulations  
of the International Scientific Conference  
"From the past to the future: 40 years of environmental protection in Poland"**

**§ 1. General provisions**

1. These regulations (hereinafter: "Regulations") define the rules for the organisation, conduct and participation in the International Scientific Conference "From the past to the future: 40 years of environmental protection in Poland" (hereinafter: "Conference"), organised on the occasion of the 40th anniversary of the Institute of Environmental Protection – National Research Institute (Instytut Ochrony Środowiska – Państwowy Instytut Badawczy - IOŚ-PIB).
2. The Conference is organised by the Institute of Environmental Protection – National Research Institute with its registered office in Warsaw (hereinafter: "Organiser" or "IOŚ-PIB").
3. The Organising Committee is responsible for the organisational and logistical tasks of the Conference, while the Scientific Committee supervises its substantive content. The composition of both Committees is specified in Appendix 1 to the Regulations, drawn up on the basis of Order No. 3/2026 of the Director of IOŚ-PIB of 2 February 2026.
4. The Conference is a forum for the exchange of knowledge and experience between representatives of the scientific community, public administration, non-governmental organisations and the business sector.
5. The conference is organised as part of a project financed from the state budget, allocated by the Minister of Science and Higher Education under the Science Vectors Programme.
6. Whenever the Regulations refer to:
  - a. Applicant – this shall be understood to mean a natural person with full legal capacity who has registered to participate in the Conference via the registration form;
  - b. Participant – this means an Applicant whose application has been accepted by the Organiser;
  - c. active participation – this means participation in the Conference consisting of delivering a presentation or presenting a poster;



- d. passive participation – this means participation in the Conference without the right to give a presentation or present a poster.
7. Acceptance of the Regulations is confirmed by ticking the appropriate box in the application form before submitting it.
8. Submission of the application form constitutes an offer to conclude a contract for participation in the Conference within the meaning of Article 66 of the Civil Code.
9. Submission of the form does not automatically qualify you to participate in the event.
10. The agreement is concluded upon delivery of the confirmation of acceptance of the application to the Participant.

## **§ 2. Conditions of participation**

1. Participation in the Conference requires the following conditions to be met cumulatively:
  - a. correct and complete filling in of the application form available on the Organiser's website, within the deadline set by the Organiser;
  - b. receipt of confirmation of acceptance of the application from the Organiser, sent to the e-mail address indicated in the form, within 14 working days of receipt of the application.
2. The Scientific Committee reserves the right to select applications for active participation based on the relevance of the presentation topic to the Conference profile.
3. The applicant is responsible for the accuracy, completeness and validity of the data provided in the application form.
4. The participant has the right to withdraw their application no later than 21 days before the start of the Conference by informing the Organiser by email at the address indicated on the website. After this date, it is not possible to withdraw the application.
5. Failure to attend the Conference without prior withdrawal of the application in accordance with the procedure specified in section 4 shall not give rise to any claims against the Organiser.



### § 3. Fees

1. Participation in the Conference is free of charge.
2. The Organiser shall provide Participants with:
  - a. conference materials in electronic or paper form;
  - b. coffee breaks and a buffet lunch.

### § 4. Organisational rules

1. A detailed Conference programme, including information about the date, venue and language of individual sessions, is published on the Organiser's website.
2. The Organiser reserves the right to change the Conference programme for organisational reasons.
3. The maximum time for a presentation is 15 minutes. The session moderator may, in justified cases, change the time of the presentations.
4. Participants bear full and sole responsibility for the content of their presentations and the materials presented, in particular for any infringement of the copyright or personal rights of third parties.
5. Participants shall be financially liable for any damage caused to property located at the Conference venue, in accordance with the rules set out in the provisions of generally applicable law.
6. Active participants who have fulfilled the conditions for participation in the Conference are entitled to a certificate confirming their participation.
7. Participants are obliged to observe the rules of personal conduct and to respect the rights and dignity of other Participants and persons involved in the organisation of the Conference.

### § 5. Abstracts and publications

1. Participants actively participating in the Conference are required to submit an abstract of their presentation within the deadline specified by the Organiser. Abstracts are published in the Abstract Book with an ISBN number.
2. Submission of an abstract constitutes granting the Organiser a non-exclusive, perpetual and free licence to:
  - a. publish the abstract in the Book of Abstracts in electronic form;



- b. make the abstract available on the Organiser's website;
  - c. use of the abstract in informational and promotional materials related to the Conference.
3. The participant declares and warrants that:
  - a. the submitted materials are their own work or they have the required consents and rights to use them;
  - b. the materials do not infringe the rights of third parties, in particular copyrights, personal rights or legal provisions;
  - c. the materials do not contain any unlawful, offensive or contrary with good manners.
4. The Scientific Committee reserves the right to refuse to publish abstracts submitted after the deadline, which do not meet the formal or substantive requirements, or which violate the provisions of paragraph 3.
5. The Organiser allows for the possibility of free publication of post-conference articles in the journal "Environmental Protection and Natural Resources / Ochrona Środowiska i Zasobów Naturalnych" after meeting the editorial requirements and obtaining a positive substantive assessment in the review process.
6. Detailed editorial requirements and deadlines for submitting articles are available on the journal's website and will be communicated to participants during the Conference.

#### **§ 6. Personal data protection**

1. Information on the processing of personal data is available in the information clause, which constitutes Appendix 2 to the Regulations.

#### **§ 7. Use of image**

1. The Organiser is entitled to record and disseminate the image of Participants recorded during the Conference for documentary and informational and promotional purposes, in particular:
  - a. on the Organiser's website;
  - b. in the Institute's official information materials, publications and reports;
  - c. on social media run by the Organiser;



- d. in the form of video recordings made available to the public, including on online platforms.
2. The Participant has the right to object to the use of their image by notifying the Organiser no later than 3 days before the start of the Conference by sending a relevant statement to the e-mail address indicated on the Organiser's website. Failure to object shall be deemed consent to the use of the Participant's image.
3. Submitting an objection referred to in section 2 does not prevent participation in the Conference. The Organiser shall take appropriate organisational measures to respect the Participant's wishes, subject to paragraph 4.
4. Submitting an objection does not exclude the possibility of accidental recording of the Participant's image in collective documentation, such as photographs of the conference room or recordings of plenary sessions. The Organiser undertakes not to use such materials in a way that would expose the image of the Participant submitting the objection.

#### **§ 8. Final provisions**

1. The Organiser reserves the right to cancel the Conference or change its date in the event of circumstances beyond its control, in particular events of force majeure, such as natural disasters, epidemics, martial law or a state of emergency.
2. In the event of cancellation of the Conference for the reasons specified in section 1, the Organiser shall immediately inform all Participants by electronic means and post an appropriate announcement on the website. Cancellation of the Conference shall not give rise to any claims on the part of the Participants against the Organiser, in particular for reimbursement of costs incurred in connection with the planned participation.
3. The Organiser has the right to amend the Regulations. The amendments shall enter into force upon their publication on the Organiser's website and shall be binding on Participants who have registered after the amendments have been made. Participants who have registered before the amendments have been made shall be bound by the Regulations in force on the date of registration, unless they agree to the amended Regulations.
4. In matters not covered by the Regulations, decisions shall be made by the Chair of the Organising Committee and the Chair of the Scientific Committee, acting in consultation and within the limits of applicable law.



5. Any disputes arising from the Regulations or related to participation in the Conference shall be settled by a common court of law having jurisdiction over the Organiser's registered office, subject to the mandatory provisions on the jurisdiction of courts.
6. The Regulations shall enter into force on the date of their publication on the Organiser's website.

Appendices to the Regulations:

1. Composition of the Organising and Scientific Committees
2. Information Clause



## Appendix No. 1

Composition of the Scientific and Organising Committees for the organisation of the jubilee scientific conference "From the past to the future: 40 years of environmental protection in Poland"

### **Composition of the Scientific Committee:**

1. Marcin Stoczkiewicz, PhD, DSc, Director of IOŚ-PIB – Committee Chair,
2. Prof. Maciej Nowicki, PhD, DSc, Eng. – Committee Member,
3. Prof. Barbara Gworek, PhD, DSc, Eng. – Committee Member,
4. Agnieszka Kolada, PhD, DSc, Professor of IOŚ-PIB – Committee Secretary,
5. Sylwia Łaba, PhD, Eng. – Committee Member,
6. Michał Żmihorski, PhD, DSc, prof. IBS PAN – Committee Member,
7. Agata Hościło, PhD, DSc, Eng., prof. IOŚ-PIB – Committee Member,
8. Jerzy Jendrośka, PhD, DSc, prof. UO – Committee Member,
9. Krzysztof Skotak, PhD – Committee Member,
10. Maciej Cygler, PhD – Committee Member,
11. Zbigniew Karaczun, PhD, DSc, Eng., prof. SGGW – Committee Member,
12. Monika Król, PhD, DSc, prof. UŁ – Committee Member,
13. Joanna Strużewska, PhD, DSc, Eng. – Committee Member,
14. Przemysław Sadura, PhD, DSc, prof. UW – Committee Member,
15. Aleksandra Bogusz, PhD – Committee Member.

### **Composition of the Organising Committee:**

1. Ilona Jędrasik – Committee Chair,
2. Katarzyna Jurkowska-Książek – Committee Member,
3. Małgorzata Kacprzak – Committee Member,
4. Sylwia Łaba, PhD, Eng – Committee Member,
5. Sylwia Łaba, PhD, Eng – Project Manager,
6. Agnieszka Stangreciak – Committee Member,
7. Dorota Szulc – Committee Secretary,
8. Monika Biernat – Committee Member.

## Appendix No. 2

### **INFORMATION CLAUSE – participant, speaker at the conference**

"From the past to the future: 40 years of environmental protection in Poland". Jubilee scientific conference of the Institute of Environmental Protection – National Research Institute, pursuant to Article 13(1)-(2) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (OJ EU L 119 of 4 May 2016, pp. 1-88) – hereinafter referred to as "GDPR" – the following information is provided:

#### **I. Controller**

The controller of your personal data is the National Research Institute of Environmental Protection (IOŚ-PIB) with its registered office in Warsaw (02-170), ul. Słowicza 32.

#### **II. Data Protection Officer**

The controller has appointed a Data Protection Officer who can be contacted via email at: [iodo@ios.edu.pl](mailto:iodo@ios.edu.pl)

Only matters relating to the processing of your data by IOŚ-PIB, including the exercise of your rights, should be addressed to the Data Protection Officer.

#### **III. Purpose and legal basis for the processing of personal data**

Providing your data is necessary to participate in the conference organised as part of a project financed from the state budget, granted by the Minister of Science and Higher Education as part of the Science Vectors Programme.

The controller processes data for the purpose of organising and conducting the conference, including:

- verifying applications and communicating with participants,
- preparing conference materials,
- publishing abstracts in the Abstract Book,
- documenting the course of the Conference,
- issuing certificates of participation,
- fulfilling the legal obligations incumbent on the Organiser.



The legal basis for the processing of personal data is:

- the organisation of the event, including in particular the registration of conference participants (Article 6(1)(b) of the GDPR) - processing is necessary for the performance of a contract to which IOŚ-PIB is a party;
- fulfilling the legal obligations incumbent on the controller in terms of ensuring accessibility in connection with the Act of 19 July 2019 on ensuring accessibility for persons with special needs (Article 6(1)(c) of the GDPR)
- maintaining security measures during the meeting in relation to the list of participants, including through video surveillance. In this case, the legitimate interest of the Controller is to ensure security during the meeting (Article 6(1)(f) of the GDPR),
- informing you about upcoming events and meetings on climate change, sustainable development, circular economy, air quality, biodiversity and modern environmental technologies to the extent that you give your consent (Article 6(1)(a));
- promoting the event or our activities by publishing photos, recordings and a detailed conference programme (including live streaming) – based on our legitimate interest (Article 6(1)(f) of the GDPR).

If you do not consent, please contact the Data Protection Officer and withdraw your consent to the processing of your personal data. You have the right to withdraw your consent at any time, but this does not affect the lawfulness of the processing of your data prior to the withdrawal of your consent.

#### **IV. Scope of data processing**

Your personal data obtained in connection with your participation in the conference, including the data provided in the registration form, as well as data in the form of images recorded during the conference (in the form of photographs or video recordings).

Personal data provided in connection with accessibility requests (e.g. the need for a sign language interpreter, assistant or other form of support) may constitute special category data within the meaning of Article 9 of the GDPR.

This data will be processed solely for the purpose of ensuring appropriate conditions for participation in the conference, including the organisation of necessary support, in accordance with the principle of data minimisation.



## V. Data recipients

Personal data may be accessed by:

- authorised employees and associates of the data controller,
- external entities providing and supporting the controller's IT systems, entities providing services related to the controller's current activities, as part of the performance of their obligations under the agreement between IOŚ-PIB; provided that the above-mentioned entities apply adequate technical and organisational measures to ensure data protection.
- The Ministry of Science and Higher Education in relation to data provided by the Beneficiary (IOŚ-PIB) and data that may be processed in connection with the control of the institution financing the Project.

The recipients of personal data may also include entities to which the controller, on the basis of a personal data processing agreement, entrusts the performance of specific activities involving the processing of personal data.

Personal data will only be made available to the extent that it is absolutely necessary in connection with the concluded Agreement.

## VI. Profiling

No automated decision-making or profiling referred to in Article 22(1) and (4) of the GDPR takes place with regard to your data.

## VII. Transfer of personal data to third countries or international organisations

The publication of a recording of the event on YouTube may involve the transfer of data to third countries. This is done in accordance with the rules set out in YouTube's terms and conditions.

## VIII. Data retention period

Personal data will be stored for the period necessary to achieve the purposes specified in paragraph 3, unless a longer processing period is necessary, e.g. due to archiving obligations.

## IX. Rights related to the processing of personal data

You have the right to:



- access your data and receive a copy of it;
- request the rectification of inaccurate personal data and the completion of incomplete personal data;
- request the deletion of your personal data – this may be subject to restrictions, in particular when the processing of data is necessary to fulfil a legal obligation requiring such processing under applicable law or to perform a public task;
- restriction of processing;
- the right to object to the processing of data;
- withdraw consent at any time without affecting the lawfulness of the processing carried out on the basis of consent prior to its withdrawal;
- lodge a complaint with a supervisory authority if they consider that the processing of such personal data infringes the provisions of the GDPR.